



Tuesday, February 13,, 2024 5:45pm  
Virtual Meeting  
Barlow Park Journey Elementary School  
100 Ringstad Dr.  
Ripon, WI 54971

Google Link to Meeting: <https://meet.google.com/cig-zoxw-grn?authuser=0>

**Barlow Park Charter School Mission:**

Barlow Park Charter School's responsive environment will encourage all learners to reach their fullest personal potential and become well-balanced, compassionate, curious citizens.

**Barlow Park Charter School Vision:**

Setting a positive trajectory for lifetime learning.

- I. Call to Order - Present: Katie Grady, Jason Kauffeld, Jean Rigden, Shawn Gartzke; Call to order at 5:51PM. Minutes taken by Katie Grady in Ashley Dodson's absence.
  - a. Mission and vision - Read by Katie Grady
- II. Review & approval of minutes from January 2024 meeting - Motion to approve by Jason Kauffeld, second by Cathy Scheier, passed unanimously
- III. Community Input - None
- IV. Treasurer's Report - Cathy Scheier
  - a. Question of whether money will be able to be spent, Shawn G will address in Admin Report section. Motion to approve by Jean Rigden, seconded by Katie Grady, called to vote and passed unanimously
- V. Administrator and Teacher Reports
  - a. Teacher Report
    - i. Parent-teacher conferences went well, good attendance, Shawn to have final data next month
    - ii. Recently switched bands to more of a grade-level competency model, some are still moving between grade levels. Finding the students are doing well and many are reaching grade level instruction
    - iii. February 22,2024 is the final Power of Play Night
  - b. Admin Report
    - i. One school update - Board action taking place next Monday, 2/19/24 to combine the two schools (Barlow Park Charter and Journey). Asking that as many members be present as possible to show support. Not anticipating any concerns or opposition based on January School Board meeting as well as parent engagement session held in January, all positive feedback.
    - ii. Grant update - Meeting last week to discuss grant funding and how it can be spent. Looking at some recess equipment again, Shawn reached out to DPI to discuss the possibility of that option. Also brainstorming with teachers as to what they would like to see. Some trainings for RASD also a possibility.

1. Question from Jason Kauffeld - can any of the funds be used for sustainability efforts e.g. solar power. Shawn Gartzke reports that construction costs are not able to be charged to the grant which may limit this option.
2. Question from Jean Rigden on timeline of spending and money needs to be spent by 6/30/2024.
3. Additional question by Jean Rigden regarding our reception of the BPGC audit document - Why did we receive these? They have not been given to council members in the past. Shawn Gartzke provides information that he was asked to forward this document on to all members, audit is standard practice.

VI. New Business - None

VII. Council Sub-Committees - None

VIII. Old Business & Additional Discussion Items

- a. Jean Rigden and Jason Kauffeld will both be absent for March 12, 2024 both will be out of country

IX. Adjourn - Motion to adjourn by Cathy, Jason seconds, adjourned at 6:07PM by Katie Grady

**Future Meeting Dates:**

March 12, 2024

April 9, 2024

May 14, 2024

**Council Members:**

Katie Grady (Chair) - Cathy Scheier (Treasurer) - Ashley Dodson (Secretary) - Jason Kauffeld - Jean Rigden